



SRINIVASA EDUCATIONAL SOCIETY'S

PACE INSTITUTE OF TECHNOLOGY & SCIENCES: ONGOLE
(AUTONOMOUS)

Approved by AICTE, Accredited by NBA & NAAC(A Grade), Recognized under 2(f) and 12(b) of UGC
Permanently Affiliated to JNTUK, Kakinada. An ISO 9001:2008 Certified Institution
NH-16, Near Valluramma Temple, ONGOLE - 523272. A.P. Contact No: 08592278315, 9581456310 | www.pace.ac.in

Internal Quality Assurance Cell (IQAC)
Academic Year 2018 - 2019

04-02-2019

Minutes of Meeting

A meeting of all the members of IQAC was held in principal chamber on 04-02-2019 at 10:30 A.M. under the chairmanship of Dr. M.Sreenivasan, principal of PACE Institute of Technology & Sciences, Ongole, A.P.

Agenda of the Meeting:

1. Confirmation of the minutes of the previous IQAC meeting.
2. Internal academic audit.
3. Submission of AISHE.
4. Any Other Item with the Permission of the Chairperson.

S.No	Name of Member	Designation	Nature
1	Sri M Sridhar	Secretary & Correspondent	Member
2	Dr. Mohan Sreenivasan	Principal	Chairperson
3	Dr. Sukumar Puan	HOD- ME	Member
4	Dr M. Sri Nagesh	HOD- ECE	Member
5	Prof. K. Ramesh Babu	HOD -EEE	Coordinator
6	Dr T.R.Chaitanya	HOD-CSE	Member
7	Sri G Ganesh Naidu	HOD-CIVIL	Member
8	Sri K.V. Narasaiah	HOD-AME	Member
9	Dr. A. Seshagiri Rao	HOD-IT	Member
10	Dr. Ch. Kishore Reddy	HOD-H&S	Member
11	Mrs. T. Mary Jones	HOD- MBA	Member
12	Sri Ch. Vijay Kumar	MBA	Member
13	Sri M Rajesh Kumar	CE	Member
14	Sri J. Siva Naga Raju	ME	Member
15	Sri B. Vijay Chandra	EEE	Member
16	Sri Ch. Janardhan	ECE	Member
17	Sri g. Srinivasa Rao	CSE	Member
18	Sri X. Alphonse	IT	Member



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Internal Quality Assurance Cell (IQAC)

Academic Year 2018 - 2019

The Chairperson, Dr M. Sreenivasan welcomed the members to the IQAC meeting of the institute for the academic year 2018-2019.

Confirmation of the minutes of the previous IQAC meeting

It was resolved that minutes of previous IQAC meeting are confirmed.

1. Internal academic audit

The chairperson instructed to Dr Seshagirirao to prepare plan of internal academic audit of all departments through inter departmental senior faculty members. The chairperson asked to prepare compliance report if any after audit and submitted to the IQAC.

2. Submission of AISHE

Mr Phanikumar briefed about AISHE data. All HoD,s and Deans were informed to provide necessary information to be submitted to AISHE.

3. Meeting concluded with thank you note.

Members Attended:

S.No	Name of Member	Designation	Nature	Signature
1	Sri M Sridhar	Secretary & Correspondent	Member	
2	Dr. Mohan Sreenivasan	Principal	Chairperson	
3	Dr. Sukumar Puan	HOD- ME	Member	
4	Dr M. Sri Nagesh	HOD- ECE	Member	
5	Prof. K. Ramesh Babu	HOD -EEE	Coordinator	
6	Dr T.R.Chaitanya	HOD-CSE	Member	
7	Sri G Ganesh Naidu	HOD-CIVIL	Member	
8	Sri K.V. Narasaiah	HOD-AME	Member	
9	Dr. A. Seshagiri Rao	HOD-IT	Member	
10	Dr. Ch. Kishore Reddy	HOD-H&S	Member	
11	Mrs. T. Mary Jones	HOD- MBA	Member	
12	Sri Ch.Vijay Kumar	MBA	Member	
13	Sri M Rajesh Kumar	CE	Member	



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Academic Year 2018 - 2019

14	Sri J. Siva Naga Raju	ME	Member	
15	Sri B. Vijay Chandra	EEE	Member	
16	Sri Ch. Janardhan	ECE	Member	
17	Sri S. Srinivasa Rao	CSE	Member	
18	Sri X. Alphonse	IT	Member	

Director - IQAC



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**Internal Quality Assurance Cell (IQAC)
Academic Year 2018 - 2019**

25-07-2018

Minutes of Meeting

A meeting of all the members of IQAC was held in principal chamber on 25-07-2018 at 11:00 A.M. under the chairmanship of Dr. M.Sreenivasan, principal of PACE Institute of Technology & Sciences, Ongole, A.P.

Agenda of the Meeting:

1. Confirmation of the minutes of the previous IQAC meeting.
2. Review on CIE.
3. Remedial action for the failure students.
4. Any Other Item with the Permission of the Chairperson.

S.No	Name of Member	Designation	Nature
1	Sri M Sridhar	Secretary & Correspondent	Member
2	Dr. Mohan Sreenivasan	Principal	Chairperson
3	Dr. Sukumar Puan	HOD- ME	Member
4	Dr M. Sri Nagesh	HOD- ECE	Member
5	Prof. K. Ramesh Babu	HOD -EEE	Coordinator
6	Dr. P.R.Chaitanya	HOD-CSE	Member
7	Sri G Ganesh Naidu	HOD-CIVIL	Member
8	Sri K.V. Narasaiah	HOD-AME	Member
9	Dr. A. Seshagiri Rao	HOD-IT	Member
10	Dr. Ch. Kishore Reddy	HOD-H&S	Member
11	Mrs. T. Mary Jones	HOD- MBA	Member
12	Sri Ch.Vijay Kumar	MBA	Member
13	Sri M Rajesh Kumar	CE	Member
14	Sri J. Siva Naga Raju	ME	Member
15	Sri B.Vijay Chandra	EEE	Member
16	Sri Ch. Janardhan	ECE	Member
17	Sri g. Srinivasa Rao	CSE	Member
18	Sri X. Alphonse	IT	Member



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Internal Quality Assurance Cell (IQAC) Academic Year 2018 - 2019

The Chairperson, Dr M. Sreenivasan welcomed the members to the IQAC meeting of the institute for the academic year 2018-2019.

Confirmation of the minutes of the previous IQAC meeting

It was resolved that minutes of previous IQAC meeting are confirmed.

1. Review on CIE

To review student performance in Continuous Internal Evolution tests for all departments.

2. Remedial action for the failure students

The HODs should submit the remedial actions to be taken for the failure students such as giving guidance or conducting remedial classes etc.

3. Meeting concluded with thank you note.

Members Attended:

S.No	Name of Member	Designation	Nature	Signature
S.No	Name of Member	Designation	Nature	
1	Sri M Sridhar	Secretary & Correspondent	Member	Y.H.S
2	Dr. Mohan Sreenivasan	Principal	Chairperson	M.S
3	Dr. Sukumar Puan	HOD- ME	Member	S.P
4	Dr M. Sri Nagesh	HOD- ECE	Member	M
5	Prof. K. Ramesh Babu	HOD -EEE	Coordinator	R.K
6	Dr T.R.Chaitanya	HOD-CSE	Member	T.R
7	Sri G Ganesh Naidu	HOD-CIVIL	Member	G.G
8	Sri K.V. Narasaiah	HOD-AME	Member	K.V
9	Dr. A. Seshagiri Rao	HOD-IT	Member	A.S
10	Dr. Ch. Kishore Reddy	HOD-H&S	Member	Ch.K
11	Mrs. T. Mary Jones	HOD- MBA	Member	M.T
12	Sri Ch.Vijay Kumar	MBA	Member	Ch.V
13	Sri M Rajesh Kumar	CE	Member	M.R



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Internal Quality Assurance Cell (IQAC)
Academic Year 2018 - 2019

14	Sri J. Siva Naga Raju	ME	Member	
15	Sri B. Vijay Chandra	EEE	Member	
16	Sri Ch. Janardhan	ECE	Member	
17	Sri G. Srinivasa Rao	CSE	Member	
18	Sri X. Alphonse	IT	Member	

Director - IQAC



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**Internal Quality Assurance Cell (IQAC)
Academic Year 2018 - 2019**

03-10-2018

Minutes of Meeting

A meeting of all the members of IQAC was held in principal chamber on 03-10-2018 at 11:00 A.M. under the chairmanship of Dr. M.Sreenivasan, principal of PACE Institute of Technology & Sciences, Ongole, A.P.

Agenda of the Meeting:

1. Confirmation of the minutes of the previous IQAC meeting.
2. Review on the reports and the benchmarks.
3. Submission of AQAR.
4. Any Other Item with the Permission of the Chairperson.

S.No	Name of Member	Designation	Nature
1	Sri M Sridhar	Secretary & Correspondent	Member
2	Dr. Mohan Sreenivasan	Principal	Chairperson
3	Dr. Sukumar Puan	HOD- ME	Member
4	Dr M. Sri Nagesh	HOD- ECE	Member
5	Prof. K. Ramesh Babu	HOD -EEE	Coordinator
6	Dr T.R.Chaitanya	HOD-CSE	Member
7	Sri G Ganesh Naidu	HOD-CIVIL	Member
8	Sri K.V. Narasaiah	HOD-AME	Member
9	Dr. A. Seshagiri Rao	HOD-IT	Member
10	Dr. Ch. Kishore Reddy	HOD-H&S	Member
11	Mrs. T. Mary Jones	HOD- MBA	Member
12	Sri Ch. Vijay Kumar	MBA	Member
13	Sri M Rajesh Kumar	CE	Member
14	Sri J. Siva Naga Raju	ME	Member
15	Sri B. Vijay Chandra	EEE	Member
16	Sri Ch. Janardhan	ECE	Member
17	Sri G. Srinivasa Rao	CSE	Member
18	Sri X. Alphonse	IT	Member



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Internal Quality Assurance Cell (IQAC) Academic Year 2018 - 2019

The Chairperson, Dr M. Sreenivasan welcomed the members to the IQAC meeting of the institute for the academic year 2018-2019.

Confirmation of the minutes of the previous IQAC meeting

It was resolved that minutes of previous IQAC meeting are confirmed.

1. Review on the reports and benchmarks

Review the reports of different committees of the college for setting the benchmarks/parameters for the various academics, administrative, research and extension activities of the college.

2. Submission of AQAR

Director of IQAC Dr Sukumar Puhan presented summary of AQAR 2018-2019 and pending information of AQAR by 10th November, 2018. After final approval from Chairperson, AQAR to be submitted to NAAC.

3. Meeting concluded with thank you note.

Members Attended:

S.No	Name of Member	Designation	Nature	Signature
1	Sri M Sridhar	Secretary & Correspondent	Member	
2	Dr. Mohan Sreenivasan	Principal	Chairperson	
3	Dr. Sukumar Puhan	HOD- ME	Member	
4	Dr M. Sri Nagesh	HOD- ECE	Member	
5	Prof. K. Ramesh Babu	HOD -EEE	Coordinator	
6	Dr T.R.Chaitanya	HOD-CSE	Member	
7	Sri G Ganesh Naidu	HOD-CIVIL	Member	
8	Sri K.V. Narasaiah	HOD-AME	Member	
9	Dr. A. Seshagiri Rao	HOD-IT	Member	
10	Dr. Ch. Kishore Reddy	HOD-H&S	Member	
11	Mrs. T. Mary Jones	HOD- MBA	Member	
12	Sri Ch.Vijay Kumar	MBA	Member	



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13	Sri M Rajesh Kumar	CE	Member	
14	Sri J. Siva Naga Raju	ME	Member	
15	Sri B. Vijay Chandra	EEE	Member	
16	Sri Ch. Janardhan	ECE	Member	
17	Sri G. Srinivasa Rao	CSE	Member	
18	Sri X. Alphonse	IT	Member	

Director - IQAC



Srinivasa Educational Society's

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Date: 20-06-2018

The committee has been constituted as per the guidelines of NAAC to the establishment of IQAC for internalization and institutionalization of quality enhancement initiatives for the academic year 2018-19. The following members are the composition of the IQAC.

S.No	Composition	Designation	Department
1	Sri M Sridhar	Member	Secretary & Correspondent
2	Dr. Mohan Sreenivasan	Chairperson	Principal
3	Prof. K. Ramesh Babu	Coordinator	HOD-EEE
4	Dr Sukumar Puan	Member	Director-Planing & Development
5	Dr T.R.Chaitanya	Member	Dean-R&D
6	Dr M. Sri Nagesh	Member	HOD- ECE
7	Dr A.Seshagiri Rao	Member	HOD-IT
8	Mr. CH. Vijay Kumar	Coordinator	MBA
9	Mr. A. Ajay	Coordinator	MBA
10	Dr. Krishna Kishore	Member	HOD-H&S
11	Mr. G.E.babu	Member	CE-Exam section
12	Mr. J. Siva Nagaraju	Member	ME
13	Mr. R Ajay kumar	Member	HOD-ME
14	Sri. M. Rajesh Kumar	Member	CE
15	Mr. G Ganesh Naidu	Member	HOD-CIVIL
16	Mr. K.V. Narasaiah	Member	HOD-AME
17	Mrs. T Mary Jones	Member	HOD- MBA
18	Mr. B. Vijaychandra	Member	EEE

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19	Mr. Ch. Janardhan	Member	ECE
20	Mr. G. Srinivasa Rao	Member	CSE
21	Mr. X. Alphonse	Member	IT
22	Ms Mamatha	Member	Student-CSE
23	Mrs.M.Sreelekha	Member	Alumni
24	Sri B.Radha Krishna Murthy	Member	Industry
25	Sri B.Srinivasa Rao	Member	Stake Holder
26	Dr.Sk.Shakir	Member	External
27	Mrs Roopa Akkesh K	Member	Placement Officer
28	Sri Soundara rajan	Member	Training Officer



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04-02-2018

Minutes of Meeting

A meeting of all the members of IQAC was held in IQAC chamber on 04-02-2018 at 11:00 A.M. under the chairmanship of Dr. M.Sreenivasan, principal of PACE Institute of Technology & Sciences, Ongole, A.P

Agenda of the Meeting:

- NAAC sponsored seminar Organizing Purpose .
- Feed Back & Result Analysis Audits.
- NBA 108 files audit.

S.No	Name of Member	Designation	Nature
1	Dr.M .Sreenivasan	Principal	Chairman
2	Mr.K.Ramesh Babu	HOD - EEE	Coordinator
3	Dr. A Seshagiri Rao	HOD – IT	Member
4	k.Narasiah	HOD- AME	Member
5	G.Srinivasa Rao	Assoc.Prof - CSE	member
8	CH.Vijay Kumar	Assoc.Prof - MBA	member
9	K.Balachandra	Assoc.Prof – H& S	member
10	G. Balangireddy	Asst.Prof - ECE	member
11	B.Vijay Chandra	Asst.Prof - EEE	Member
12	J.Siva Nagaraju	Asst.Prof - ME	Member
13	M.Rajesh Kumar	Asst.Prof - CE	Member

The Following points are discussed in the IQAC Meeting:

1. NAAC sponsored IQAC seminar will be conducted by the end of February, 2018.
2. Finalizing Resource persons for NAAC sponsored Seminar.
3. All the IQAC department members should submit 1st phase Feedback and Result analysis report of all branches on or before 10-02-2018.
4. The audit will be done for all NBA 100 formats, internal exam files, external result analysis files, attendance registers, exam bundles and college level committees for the academic years 2016 – 17 and 2017 – 18
5. First Project review circulars should be sent to all departments.
6. All the IQAC coordinators must be enrolled in Sigma NPTEL online course.

Members Attended:

S.NO	Name Of The Person	Designation	Department	Signature
1	Dr. Mohan Sreenivasan	Chairperson	Principal	M. S.
2	Er. M.Sreedhar	Secretary	Management	M. S.
3	Dr. Sukumar Puhan	Member	HOD- ME	Sukumar
4	Dr. M. Sri Nagesh	Member	HOD- ECE	Sri Nagesh
5	Prof.K.Ramesh Babu	Member	Coordinator & Head-EEE	Ramesh Babu
6	Dr.T.R.Chaitanya	Member	Head-CSE	Chaitanya
7	Mr.G.Ganesh Naidu	Member	Head-CIVIL	Ganesh Naidu
8	Mr.K.V.Narasaiah	Member	Head-AME	Narasaiah
9	Dr.A.Seshagiri Rao	Member	Head-IT	Seshagiri Rao
10	Dr. Ch. Kishore Reddy	Member	Head-H&S	Kishore Reddy
11	Mrs. T Mary Jones	Member	Head- MBA	Mary Jones
12	Mr.Ch.Vijay Kumar	Member	MBA	Vijay Kumar
13	Mr.M.Rajesh Kumar	Member	CE	Rajesh Kumar
14	Mr.J. Siva Naga Raju	Member	ME	Siva Naga Raju
15	Mr.B Vijay Chandra	Member	EEE	Vijay Chandra
16	Mr.Ch Janardhan	Member	ECE	Janardhan
17	Mr.G.Srinivasa Rao	Member	CSE	Srinivasa Rao
18	Mr.X.Alphonse	Member	IT	Alphonse

Members Attended:

S.NO	Name Of The Person	Designation	Department	Signature
1	Dr. Mohan Sreenivasan	Chairperson	Principal	M. S.
2	Er. M.Sreedhar	Secretary	Management	M. S.
3	Dr. Sukumar Puhan	Member	HOD- ME	Sukumar
4	Dr. M. Sri Nagesh	Member	HOD- ECE	M. Sri Nagesh
5	Prof.K.Ramesh Babu	Member	Coordinator & Head-EEE	Ramesh
6	Dr.T.R.Chaitanya	Member	Head-CSE	Chaitanya
7	Mr.G.Ganesh Naidu	Member	Head-CIVIL	Ganesh
8	Mr.K.V.Narasaiah	Member	Head-AME	K. V. Narasaiah
9	Dr.A.Seshagiri Rao	Member	Head-IT	Seshagiri
10	Dr. Ch. Kishore Reddy	Member	Head-H&S	Kishore
11	Mrs. T Mary Jones	Member	Head- MBA	M. T. Mary Jones
12	Mr.Ch.Vijay Kumar	Member	MBA	Vijay
13	Mr.M.Rajesh Kumar	Member	CE	M. Rajesh Kumar
14	Mr.J. Siva Naga Raju	Member	ME	Siva Naga Raju
15	Mr.B Vijay Chandra	Member	EEE	B. Vijay Chandra
16	Mr.Ch Janardhan	Member	ECE	Ch. Janardhan
17	Mr.G.Srinivasa Rao	Member	CSE	G. Srinivasa Rao
18	Mr.X.Alphonse	Member	IT	X. Alphonse



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INTERNAL QUALITY ASSURANCE CELL

Minutes of Meeting

Date : 9-3 -2018

Agenda of the meeting:

As per the request of Chair person, the Coordinator –IQAC placed the agenda for discussion.

The points discussed are

1. Congratulations to ECE,EEE & CSE Departments for getting Accreditation by NBA.
2. To complete for all necessary documents for Autonomous inspection
3. To verify course files
4. To monitor the class work
5. Plan for Srujana-2k18
6. Analyze feedback results
7. Plan for technical symposiums, ppt's, seminars, workshops....
8. Encourage students to participate in other college events.
9. Plan for IQAC Seminar in February.
10. Encourage faculty towards research